



Children's Education Society (Regd.)

The Oxford College of Pharmacy

(Recognized by the Govt. of Karnataka, Affiliated to Rajiv Gandhi University of Health Science, Karnataka;

Approved by Pharmacy Council of India, New Delhi)

Accredited by NAAC and International Accreditation Organization (IAO)

Ref No: TOCP/22/IQAC/2020-21

10th July 2020.

CIRCULAR

This is to inform all Deans, HOD's and IQAC members that 22nd Internal Quality Assurance Cell (IQAC) meeting is scheduled on 17th July 2020 at 12:30 PM in the Smart Room in the first floor, The Oxford College of Pharmacy, Bangalore. All members of the IQAC are requested to attend the meeting.

AGENDA

1. Review of 21st MOM and ATR.
2. Approval of department wise timetable and pedagogical plans for ensuring quality curriculum delivery through online mode
3. Reconstitution of IQAC committee.
4. Review of Add-On courses for year 2019-2020.
5. IQAC plans of actions for the next academic year.
6. ICT teaching and learning methodologies adoption.

Copy to:

1. Chairman
2. Member Secretary, IQAC
3. All HODs

P. Padua
Chairperson
PRINCIPAL

The Oxford College Of Pharmacy
No 6/9, 1st Cross, Begur Road, Hongasandra
Bangalore - 560 068



No.6/9, 1st Cross, Begur Road, Hongasandra, Bengaluru -560 068
Q: +91- 80 - 61754694; Fax: +91- 80 -61754699; www.theoxford.edu
e-mail: pharmacyprincipal@theoxford.edu; info@theoxford.edu;



Children's Education Society (Regd.)

The Oxford College of Pharmacy

(Recognized by the Govt. of Karnataka, Affiliated to Rajiv Gandhi University of Health Science, Karnataka;
Approved by Pharmacy Council of India, New Delhi)

Accredited by NAAC and International Accreditation Organization (IAO)

IQAC MINUTES OF THE MEETING 2020-2021

Date: 17th July 2020

Time: 12:30 PM

AGENDA

1. Review of 21st MOM and ATR.
2. Approval of department wise timetable & pedagogical plans for ensuring quality curriculum delivery through online mode.
3. Reconstitution of IQAC committee.
4. Review of Add-On courses for year 2019-2020.
5. IQAC plans of actions for the next academic year.
6. ICT teaching and learning methodologies adoption.

COMMITTEE MEMBERS:

S.NO	NAME OF THE MEMBER	DESIGNATION	POST	
1	DR. PADMAA M. PAARAKH	PRINCIPAL	CHAIRPERSON	P. Padma
2	DR GURU RAJ KULAKARNI	PROF. & HOD	MEMBER	G.R.
3	DR. S. JAIKUMAR	PROF. & HOD	MEMBER	S. Jai Kumar
4	DR G. PARTHASARATHY	PROF. & HOD	MEMBER	G. Parthasarathy
5	DR. JYOTI SHRIVASTAVA	PROF. & HOD	MEMBER	J. Shrivastava
6	DR VIKRAM.T	ASST. PROFESSOR	MEMBER	V. Vikram
7	MRS. DIVYA S KUMAR	ASST. PROFESSOR	MEMBER	D. Divya
8	DR. JUVERIA BANU	ASST. PROFESSOR	MEMBER	J. Juveria
9	DR. NAGALAKSHMI	ASST. PROFESSOR	MEMBER	N. Nagalakshmi
10	Mrs. ANJALI RAJ	ASST. PROFESSOR	MEMBER	A. Anjali
11	DR. RAMESH J.	LIBRARIAN	MEMBER	R. Ramesh
12	MS. VINUTHA R	OFFICE ASSISTANT	MEMBER	V. Vinutha
13	Dr AMARNATH	MANAGEMENT REPRESENTATIVE	MEMBER	A. Amarnath
14	MR. M PRAVEEN	STUDENT	MEMBER	M. Praveen
15	MR. RAGHAVENDRA S	ALUMNI	MEMBER	R. Raghavendra
16	MR. PRAHALAD	STAKEHOLDER	MEMBER	P. Prahalad
17	DR. M.D. KARVEKAR	EXTERNAL EXPERT	MEMBER	M. D. Karvekar



Children's Education Society (Regd.)

The Oxford College of Pharmacy

(Recognised by the Govt. of Karnataka, Affiliated to Rajiv Gandhi University of Health Sciences, Karnataka;

Approved by Pharmacy Council of India, New Delhi)

Accredited by NAAC and International Accreditation Organization (IAO)

The IQAC Chairperson welcomed all members to the meeting.

Agenda 1: Review of 21st MOM and ATR.

- IQAC Committee members discussed and analysed the 21st IQAC MOM and action taken report of previous IQAC 2019-20.
- Committee members suggested that all the ongoing activities should be completed in the defined timelines.

Resolution:

The committee members approved the MOM and action taken report of 21st IQAC 2019-20.

Agenda 2: Approval of department wise timetable & pedagogical plans for ensuring quality curriculum delivery through online mode.

- Due to pandemic, it was discussed and decided that curriculum delivery should be delivered online mode until the situation stabilizes.
- Department Heads and Dean academics presented timetables and pedagogical plans, aligning with curriculum and resource availability.
- IQAC Chairperson informed that online classes will be MS Teams to ensure effective communication and interaction between students and faculty.

Resolution:

IQAC accepted and resolved for Online Curriculum Delivery through MS Teams for better interaction and also timetable and plans has been accepted.

Agenda 3: Reconstitution of IQAC committee.

- It was discussed and decided to reconstitute the IQAC committee by adding the new members.
- The IQAC committee has been discussed to reconstitute with Dr. Vikram T, Mrs. Divya S Kumar, Dr. Juveria Banu, Dr. Nagalakshmi, Mrs. Anjali Raj, Ms. Vinutha R, Mr. M Praveen, and Mr. Prahalad.

Resolution:

The IQAC committee was reconstituted to include new members for the academic year 2020-2021. The new members were introduced, and their roles were discussed.

Agenda 4: Review of Add-on courses for year 2019-2020.

- The IQAC committee reviewed the add-on courses conducted during the academic year 2019-2020 and analyzed impact on student skill development and academic experience.
- Discussion has been done on strategies to enhance awareness and increased student involvement and ensuring timely course completion for improved outcomes.



No.6/9, 1st Cross, Begur Road, Hongasandra, Bengaluru -560 068
Q: +91- 80 - 61754694; Fax: +91- 80 -61754699; www.theoxford.edu
e-mail: pharmacyprincipal@theoxford.edu; info@theoxford.edu;



Children's Education Society (Regd.)

The Oxford College of Pharmacy

(Recognized by the Govt. of Karnataka, Affiliated to Rajiv Gandhi University of Health Science, Karnataka;
Approved by Pharmacy Council of India, New Delhi)

Accredited by NAAC and International Accreditation Organization (IAO)

Resolution:

The IQAC committee assessed the add-on courses from 2019-2020, analysed their influence on student skill development and academic experience, and explored methods to improve outcomes and by increasing student involvement, and ensuring timely course completion.

Agenda 5: IQAC plans of actions for the next academic year.

- The IQAC outlined its strategic plans for the upcoming academic year which includes Implement comprehensive online and hybrid learning modules to enhance curriculum delivery and student engagement.
- Key areas include the introduction of innovative teaching methods and increased FDP and strengthened feedback mechanism from stakeholders. These actions are designed to promote the continuous improvement and excellence.

Resolution:

The IQAC decided to implement online and hybrid learning modules, introduce novel teaching methods, and expand stakeholder feedback channels to foster continuous progress and excellence.

Agenda 6: ICT teaching and learning methodologies adoption.

- IQAC chairperson emphasized on adoption of ICT-based teaching and learning approaches to improve curriculum delivery.
- Discussion has been done how to use online platforms, digital tools, and other resources into the teaching and learning process and also to improve institutional outcomes.

Resolution:

The IQAC chairperson approved for adopting ICT-based teaching and learning approaches to enhance curriculum delivery, while discussions focused on integrating online platforms, digital tools, and resources into the teaching and learning process to improve institutional outcomes.

The meeting was ended with vote of thanks to the chair.

P. Padma
Chairperson

PRINCIPAL

The Oxford College Of Pharmacy
No.6/9, 1st Cross, Begur Road, Hongasandra
Bangalore - 560 068

Copy to:

1. Chairman
2. Member Secretary, IQAC
3. All HODs



No.6/9, 1st Cross, Begur Road, Hongasandra, Bengaluru -560 068
☎: +91- 80 - 61754694; Fax: +91- 80 -61754699; www.theoxford.edu
e-mail: pharmacyprincipal@theoxford.edu; info@theoxford.edu;



Children's Education Society (Regd.)

The Oxford College of Pharmacy

(Recognized by the Govt. of Karnataka, Affiliated to Rajiv Gandhi University of Health Science, Karnataka;

Approved by Pharmacy Council of India, New Delhi)

Accredited by NAAC and International Accreditation Organization (IAO)

ACTION TAKEN REPORT

Date	Minutes of Meetings	Resolution	Action taken
22/07/2020	IQAC team of TOCP has presented the action taken report of 21 st IQAC meeting to the committee members. Committee members suggested that all the ongoing activities should be completed in the defined timelines.	The committee members approved the MOM and action taken report of 21 st IQAC minutes.	The committee members approved the minutes of the meeting (MOM) and the action taken report.
	Due to the pandemic, curriculum delivery will be online until stability is achieved; department heads and the Dean presented aligned timetables and pedagogical plans, while the IQAC chairperson specified MS Teams for online classes to ensure effective	IQAC accepted and resolved for online curriculum delivery through MS Teams for better interaction and also timetable and plans has been accepted.	For the academic year 2020-21 the classes started online through MS teams until the situation stabilizes.
	It was decided to reconstitute the IQAC committee by adding new members, including Dr. Vikram T, Mrs. Divya S Kumar, Dr. Juveria Banu, Dr. Nagalakshmi, Mrs. Anjali Raj, Ms. Vinutha R, Mr. M Praveen, and Mr. Prahalad.	The IQAC committee was reconstituted to include new members for the academic year 2020-2021. The new members were introduced, and their roles were discussed.	The IQAC committee 2020-2021 was reconstituted with new members.



Children's Education Society (Regd.)

The Oxford College of Pharmacy

(Recognized by the Govt. of Karnataka, Affiliated to Rajiv Gandhi University of Health Science, Karnataka;

Approved by Pharmacy Council of India, New Delhi)

Accredited by NAAC and International Accreditation Organization (IAO)

	<p>The IQAC committee reviewed Add-On courses from 2019-2020, analysing their impact on student skill development and academic experience, and discussed strategies to enhance awareness, increase student involvement, and ensure timely course completion for improved outcomes.</p>	<p>The IQAC committee assessed the Add-On courses from 2019-2020, analysed their influence on student skill development and academic experience, and explored methods to improve outcomes and by increasing student involvement, and ensuring timely course completion.</p>	<p>IQAC committee-initiated measures to enhance outcomes by increasing student involvement, course completion through the analysis of the add-on courses from 2019-2020.</p>
	<p>The IQAC has detailed plans for the next academic year, aiming to enhance curriculum delivery and student engagement with online and hybrid learning, innovative teaching methods, increased faculty training, and better feedback systems to ensure continual improvement and excellence.</p>	<p>The IQAC decided to implement online and hybrid learning modules, introduce novel teaching methods, and expand stakeholder feedback channels to foster continuous progress and excellence.</p>	<p>The IQAC has begun implementing online and hybrid learning modules, introducing new teaching methods, and expanding stakeholder feedback channels to facilitate continuous progress and excellence.</p>
	<p>The IQAC chairperson emphasized adopting ICT-based teaching approaches to improve curriculum delivery, and discussions were held on using online platforms, digital tools, and other resources to enhance teaching and institutional outcomes.</p>	<p>The IQAC chairperson approved for adopting ICT-based teaching and learning approaches to enhance curriculum delivery, while discussions focused on integrating online platforms, digital tools, and resources into the teaching and learning process to improve institutional outcomes.</p>	<p>ICT Teaching-Learning approaches were recommended by the IQAC for enhancing the curriculum delivery to improve the institutional outcomes.</p>

P. Padma
Chairperson IQAC

PRINCIPAL

The Oxford College Of Pharmacy
No 6/9, 1st Cross, Begur Road, Hongasandra
Bangalore - 560 068



No.6/9, 1st Cross, Begur Road, Hongasandra, Bengaluru -560 068
 ☎: +91- 80 - 61754694; Fax: +91- 80 -61754699; www.theoxford.edu
 e-mail: pharmacyprincipal@theoxford.edu; info@theoxford.edu;



Children's Education Society (Regd.)

The Oxford College of Pharmacy

(Recognized by the Govt. of Karnataka, Affiliated to Rajiv Gandhi University of Health Science, Karnataka;

Approved by Pharmacy Council of India, New Delhi)

Accredited by NAAC and International Accreditation Organization (IAO)

Ref No: TOCP/23/IQAC/2020-21

8th October 2020.

CIRCULAR

This is to inform all Deans, HOD's and IQAC members that 23rd Internal Quality Assurance Cell (IQAC) meeting is scheduled on 13th October 2020 at 3:30 PM in the first floor Smart Room, The Oxford College of Pharmacy, Bangalore. All members of the IQAC are requested to attend the meeting.

AGENDA

1. Review of 22nd MOM & ATR.
2. Academic related works-syllabus completion and sessional exam conduction by Examly software.
3. Discussion on commencement of offline classes as per Govt. instructions.
4. Review of Stakeholder Feedback on curriculum.
5. Any other discussion with the permission of chair.

Copy to:

1. Chairman
2. Member Secretary, IQAC
3. All HODs

P. Radua
Chairperson

PRINCIPAL

The Oxford College Of Pharmacy
No 6/9, 1st Cross, Begur Road, Hongasandra
Bangalore - 560 068



No.6/9, 1st Cross, Begur Road, Hongasandra, Bengaluru -560 068
☎: +91- 80 - 61754694; Fax: +91- 80 -61754699; www.theoxford.edu
e-mail: pharmacyprincipal@theoxford.edu; info@theoxford.edu;



Children's Education Society (Regd.)

The Oxford College of Pharmacy

(Recognized by the Govt. of Karnataka, Affiliated to Rajiv Gandhi University of Health Science, Karnataka;

Approved by Pharmacy Council of India, New Delhi)

Accredited by NAAC and International Accreditation Organization (IAO)

IOAC MINUTES OF THE MEETING 2020-2021

Date: 13th October 2020

Time: 3.30 PM

AGENDA

1. Review of 22nd MOM and ATR.
2. Academic related works-syllabus completion and sessional exam conduction by Examy software.
3. Discussion on commencement of offline classes as per Govt. instructions.
4. Review of Stakeholder Feedback on curriculum.
5. Any other discussion with the permission of chair.

COMMITTEE MEMBERS:

S.NO	NAME OF THE MEMBER	DESIGNATION	POST	
1	DR. PADMAA M. PAARAKH	PRINCIPAL	CHAIRPERSON	P. Padma
2	DR GURU RAJ KULAKARNI	PROF. & HOD	MEMBER	G.R.
3	DR. S. JAIKUMAR	PROF. & HOD	MEMBER	S. Jaikumar
4	DR G. PARTHASARATHY	PROF. & HOD	MEMBER	G. Parthasarathy
5	DR. JYOTI SHRIVASTAVA	PROF. & HOD	MEMBER	Jyoti
6	DR VIKRAM.T	ASST. PROFESSOR	MEMBER	Vikram
7	MRS. DIVYA S KUMAR	ASST. PROFESSOR	MEMBER	Divya
8	DR. JUVERIA BANU	ASST. PROFESSOR	MEMBER	Juveria Banu
9	DR. NAGALAKSHMI	ASST. PROFESSOR	MEMBER	Nagalakshmi
10	Mrs. ANJALI RAJ	ASST. PROFESSOR	MEMBER	Anjali
11	DR. RAMESH J.	LIBRARIAN	MEMBER	Ramesh
12	MS. VINUTHA R	OFFICE ASSISTANT	MEMBER	Vinutha
13	Dr AMARNATH	MANAGEMENT REPRESENTATIVE	MEMBER	Amarnath
14	MR. M PRAVEEN	STUDENT	MEMBER	M. Praveen
15	MR. RAGHAVENDRA S	ALUMNI	MEMBER	Raghavendra
16	MR. PRAHALAD	STAKEHOLDER	MEMBER	Prahalad
17	DR. M.D. KARVEKAR	EXTERNAL EXPERT	MEMBER	M.D. Karvekar



Children's Education Society (Regd.)

The Oxford College of Pharmacy

(Recognized by the Govt. of Karnataka, Affiliated to Rajiv Gandhi University of Health Science, Karnataka;

Approved by Pharmacy Council of India, New Delhi)

Accredited by NAAC and International Accreditation Organization (IAO)

The IQAC Chairperson welcomed all members to the meeting.

Agenda 1: Review of 22nd MOM and ATR.

- IQAC Committee members discussed and analysed the 22nd IQAC MOM and action taken report of previous IQAC 2020-21.
- Committee members suggested that all the ongoing activities should be completed in the defined timelines.

Resolution:

The committee members approved the MOM and action taken report of 22nd IQAC 2020-21.

Agenda 2: Academic related works-syllabus completion and sessional exam conduction by Examly software.

- The IQAC chairperson emphasized the importance of timely syllabus completion by thoroughly analysing the lesson plans submitted by the teaching faculty.
- Instructions were issued to the Dean of Examinations based on the syllabus completion status to conduct sessional exams.
- The chairperson also emphasized that sessional exams should be conducted online using Examly software.

Resolution:

The IQAC chairperson emphasized timely syllabus completion and instructed the Dean of Examinations to plan sessional exams accordingly. It was also decided to conduct sessional exams online using Examly software.

Agenda 3: Discussion on commencement of offline classes as per Govt. instructions.

- The committee discussed the possibility of conducting classes offline in accordance with government orders.
- IQAC chairperson also emphasized the implementation of safety measures such as social distancing, sanitization, and mandatory mask-wearing to continue the classes.



Children's Education Society (Regd.)

The Oxford College of Pharmacy

(Recognized by the Govt. of Karnataka, Affiliated to Rajiv Gandhi University of Health Science, Karnataka;

Approved by Pharmacy Council of India, New Delhi)

Accredited by NAAC and International Accreditation Organization (IAO)

Resolution:

The committee discussed and approved the option of conducting offline classes as per government orders by following the safety measures like social distancing, sanitization, and wearing masks.

Agenda 4: Review of Stakeholder Feedback on curriculum.

- IQAC members were briefed an overview of the feedback from students, faculty, alumni, employers.
- The analysed stake holder feedback was presented to the member whereas stakeholder wise points were discussed where feedback is found satisfactory and scope for improvement.

Resolution:

It was resolved that the committee appreciated the efforts and suggested to continue the same. Also, the committee stressed that the areas identified for scope for improvement should be addressed immediately and the action taken to be presented in the subsequent meetings and same to be forwarded to the Governing Council and same will be brought to the notice of RGUHS authorities during respective BOS meeting.

Agenda 5: Any other discussion with the permission of chair.

As there were no any other discussions the meeting was ended with the vote of thanks to the chair.


Chairperson

PRINCIPAL

The Oxford College Of Pharmacy
No 6/9, 1st Cross, Begur Road, Hongasandra
Bangalore - 560 068

Copy to:

1. Chairman
2. Member Secretary, IQAC
3. All HODs



No.6/9, 1st Cross, Begur Road, Hongasandra, Bengaluru -560 068
☎: +91- 80 - 61754694; Fax: +91- 80 -61754699; www.theoxford.edu
e-mail: pharmacyprincipal@theoxford.edu; info@theoxford.edu;



Children's Education Society (Regd.)

The Oxford College of Pharmacy

(Recognised by the Govt. of Karnataka, Affiliated to Rajiv Gandhi University of Health Sciences, Karnataka;

Approved by Pharmacy Council of India, New Delhi)

Accredited by NAAC and International Accreditation Organization (IAO)

ACTION TAKEN REPORT

Date of Meeting	Minutes of Meetings	Resolution	Action taken
18/10/2020	IQAC team of TOCP has presented the action taken report of 22 nd IQAC meeting to the committee members. Committee members suggested that all the ongoing activities should be completed in the defined timelines.	The committee members approved the MOM and action taken report of 22 nd IQAC minutes.	The committee members approved the minutes of the meeting (MOM) and the action taken report.
	The IQAC chairperson stressed timely syllabus completion by analysing lesson plans, instructing the Dean of Examinations accordingly for sessional exams. Additionally, online sessional exams using Examly software were emphasized.	The IQAC chairperson emphasized timely syllabus completion and instructed the Dean of Examinations to plan sessional exams accordingly. It was also decided to conduct sessional exams online using Examly software.	As per the HODs analysis syllabus was completed as per the plan of study and sessional exams were planned to conduct through Examly software.
	The committee discussed conducting offline classes per Government Orders, with the IQAC chairperson emphasizing the need for safety measures such as social distancing, sanitization, and mandatory mask-wearing.	The committee discussed and approved the option of conducting offline classes as per Government Orders by following the safety measures like social distancing, sanitization, and wearing masks.	Decided to conduct the offline classes by following safety measures as per Government Order.



Children's Education Society (Regd.)

The Oxford College of Pharmacy

(Recognized by the Govt. of Karnataka, Affiliated to Rajiv Gandhi University of Health Science, Karnataka;

Approved by Pharmacy Council of India, New Delhi)

Accredited by NAAC and International Accreditation Organization (IAO)

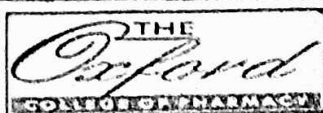
	<p>IQAC members were briefed on stakeholder feedback from students, faculty, alumni, and employers. The analysed feedback was presented, highlighting satisfactory areas and identifying scopes for improvement.</p>	<p>It was resolved that the committee appreciated the efforts and suggested to continue the same. Also, the committee stressed that the areas identified for scope for improvement should be addressed immediately the same will be forwarded to GC and RGUHS.</p>	<p>The IQAC. committee appreciated the efforts and suggested continuing them, while emphasizing the areas identified for improvement should be addressed immediately and also forwarded to GC and RGUHS.</p>
--	--	--	--

P Padma
Chairperson

PRINCIPAL
The Oxford College Of Pharmacy
No 6/9, 1st Cross, Begur Road, Hongasandra
Bangalore - 560 068

Copy to:

1. Chairman
2. Member Secretary, IQAC
3. All HODs



No.6/9, 1st Cross, Begur Road, Hongasandra, Bengaluru -560 068
☎: +91- 80 - 61754694; Fax: +91- 80 -61754699; www.theoxford.edu
e-mail: pharmacyprincipal@theoxford.edu; info@theoxford.edu;



Children's Education Society (Regd.)

The Oxford College of Pharmacy

(Recognized by the Govt. of Karnataka, Affiliated to Rajiv Gandhi University of Health Science, Karnataka;

Approved by Pharmacy Council of India, New Delhi)

Accredited by NAAC and International Accreditation Organization (IAO)

Ref No: TOCP/24/IQAC/2020-21

11th December, 2020

CIRCULAR

This is to inform all Deans, HOD's and IQAC members that 24th Internal Quality Assurance Cell (IQAC) meeting is scheduled on 16th December 2020 at 3.30 PM in the Smart Room, The Oxford College of Pharmacy, Bangalore. All members of the IQAC are requested to attend the meeting.

AGENDA

1. Review of 23rd MOM and ATR.
2. IQAC initiative for the coming session.
3. Discussion on Grants and Publications.
4. To conduct Administrative Academic Audit (AAA)
5. Any other discussions with the permission of chair.

P. Padma
Chairperson

PRINCIPAL

The Oxford College Of Pharmacy
No.6/9, 1st Cross, Begur Road, Hongasandra
Bangalore - 560 068

Copy to:

1. Chairman
2. Member Secretary, IQAC
3. All HODs



Children's Education Society (Regd.)

The Oxford College of Pharmacy

(Recognized by the Govt. of Karnataka, Affiliated to Rajiv Gandhi University of Health Science, Karnataka;

Approved by Pharmacy Council of India, New Delhi)

Accredited by NAAC and International Accreditation Organization (IAO)

IQAC MINUTES OF THE MEETING 2020-2021

Date: 16th December 2020

Time: 3.30 PM

AGENDA

1. Review of 23rd MOM and ATR.
2. IQAC initiative for the coming session.
3. Discussion on Grants and Publications.
4. To conduct Administrative Academic Audit (AAA)
5. Any other discussions with the permission of chair.

COMMITTEE MEMBERS:

S.NO	NAME OF THE MEMBER	DESIGNATION	POST	SIGNATURE
1	DR. PADMAA M. PAARAKH	PRINCIPAL	CHAIRPERSON	P. Paarakh
2	DR GURU RAJ KULAKARNI	PROF. & HOD	MEMBER	AB
3	DR. S. JAIKUMAR	PROF. & HOD	MEMBER	S. Sai Lj
4	DR G. PARTHASARATHY	PROF. & HOD	MEMBER	G. Parthasarathy
5	DR. JYOTI SHRIVASTAVA	PROF. & HOD	MEMBER	Jyoti
6	DR VIKRAM.T	ASST. PROFESSOR	MEMBER	Vikram
7	MRS. DIVYA S KUMAR	ASST. PROFESSOR	MEMBER	Divya
8	DR. JUVERIA BANU	ASST. PROFESSOR	MEMBER	Juveria Banu
9	DR. NAGALAKSHMI	ASST. PROFESSOR	MEMBER	Nagalakshmi
10	Mrs. ANJALI RAJ	ASST. PROFESSOR	MEMBER	Anjali
11	DR. RAMESH J.	LIBRARIAN	MEMBER	R. Ramesh
12	MS. VINUTHA R	OFFICE ASSISTANT	MEMBER	Vinutha
13	Dr AMARNATH	MANAGEMENT REPRESENTATIVE	MEMBER	Amarnath
14	MR. M PRAVEEN	STUDENT	MEMBER	M. Praveen
15	MR. RAGHAVENDRA S	ALUMNI	MEMBER	R. Raghavendra
16	MR. PRAHALAD	STAKEHOLDER	MEMBER	P. Prahalad
17	DR. M.D. KARVEKAR	EXTERNAL EXPERT	MEMBER	M.D. Karvekar



Children's Education Society (Regd.)

The Oxford College of Pharmacy

(Recognized by the Govt. of Karnataka, Affiliated to Rajiv Gandhi University of Health Science, Karnataka;

Approved by Pharmacy Council of India, New Delhi)

Accredited by NAAC and International Accreditation Organization (IAO)

The IQAC Chairperson welcomed all members to the meeting.

Agenda 1: Review of 23rd MOM and ATR.

- IQAC Committee members discussed and analysed the 23rd IQAC MOM and action taken report of previous IQAC 2020-21.
- Committee members suggested that all the ongoing activities should be completed in the defined timelines.

Resolution:

The committee members approved the MOM and action taken report of 23rd IQAC 2020-21.

Agenda 2: IQAC initiative for the coming session.

- The Internal Quality Assurance Cell (IQAC) has proposed several initiatives for the upcoming academic sessions to enhance overall quality. These initiatives include introducing innovative teaching methodologies, increasing faculty development programs, and improving administrative processes.
- The focus was on integrating advanced pedagogical tools and strengthening the feedback mechanism from students and also from stakeholders.

Resolution:

The IQAC proposed initiatives to enhance quality by introducing innovative teaching methods, increasing faculty development programs, and improving administrative processes, with a focus on advanced tools and stronger feedback mechanisms were accepted by the members.

Agenda 3: Discussion on grants and publications.

- The IQAC committee discussed the current status of grants and research publications within the institution. Strategies to increase the number and quality of grant applications and research publications were explored.
- IQAC members discussed on proposals were made to provide additional support to faculty members, such as workshops on grant writing and research methodologies.



Children's Education Society (Regd.)

The Oxford College of Pharmacy

(Recognized by the Govt. of Karnataka, Affiliated to Rajiv Gandhi University of Health Science, Karnataka)

Approved by Pharmacy Council of India, New Delhi)

Accredited by NAAC and International Accreditation Organization (IAO)

Resolution:

The IQAC committee reviewed the status of grants and research publications, exploring strategies to improve their number and quality. Proposals were made to support faculty through workshops on grant writing and research methodologies.

Agenda 4: To conduct Administrative Academic Audit (AAA)

- The committee agreed to conduct an Administrative Academic audit to analyze the institution's academic standards and processes.
- IQAC members would perform an evaluation to identify the strengths and areas need to be improved.

Resolution:

The committee agreed to conduct an Administrative Academic Audit to analyse the institution's academic standards and processes. IQAC members will evaluate and identify strengths and areas for improvement.

Agenda 5: Any other discussions with the permission of chair.

- IQAC chairperson emphasized on extension activities, cultural and sports activities to be organized as per the scheduled.

Resolution:

The committee approved to organize extension, cultural, and sports activities as per the schedule emphasized by the IQAC chairperson.

The meeting was ended with the vote of thanks to the chair.

P. Padma
Chairperson

Copy to:

1. **Chairman**
2. **Member Secretary, IQAC**
3. **All HODs**

PRINCIPAL

The Oxford College Of Pharmacy
No 6/9, 1st Cross, Begur Road, Hongasandra
Bangalore - 560 068



No.6/9, 1st Cross, Begur Road, Hongasandra, Bengaluru -560 068
☎: +91- 80 - 61754694; Fax: +91- 80 -61754699; www.theoxford.edu
e-mail: pharmacyprincipal@theoxford.edu; info@theoxford.edu;



Children's Education Society (Regd.)

The Oxford College of Pharmacy

(Recognized by the Govt. of Karnataka, Affiliated to Rajiv Gandhi University of Health Science, Karnataka;

Approved by Pharmacy Council of India, New Delhi)

Accredited by NAAC and International Accreditation Organization (IAO)

ACTION TAKEN REPORT

Date	Minutes of Meetings	Resolution	Action taken
21/12/2020	<p>IQAC team of TOCP has presented the action taken report of 23rd IQAC meeting to the committee members. Committee members suggested that all the ongoing activities should be completed in the defined timelines.</p>	<p>The committee members approved the MOM and action taken report of 23rd IQAC minutes.</p>	<p>The committee members approved the minutes of the meeting (MOM) and the action taken report.</p>
	<p>The IQAC proposed initiatives to enhance quality in the upcoming academic sessions by introducing innovative teaching methods, increasing faculty development programs, and improving administrative processes, with a focus on advanced pedagogical tools and stronger feedback mechanisms from students and</p>	<p>The IQAC proposed initiatives to enhance quality by introducing innovative teaching methods, increasing faculty development programs, and improving administrative processes, with a focus on advanced tools and stronger feedback mechanisms were accepted by the members.</p>	<p>IQAC initiated for innovative teaching methods and decided to increase the number of FDPs.</p>
	<p>The IQAC committee reviewed the status of grants and research publications and explored strategies to improve them. Proposals included additional support for faculty through workshops on grant writing and research methodologies.</p>	<p>The IQAC committee reviewed the status of grants and research publications, exploring strategies to improve their number and quality. Proposals were made to support faculty through workshops, on grant writing and research methodologies.</p>	<p>The IQAC committee implemented strategies to improve the number and quality of grants and research publications. Initiated to conduct workshops on grant writing and research methodologies were organized to support faculty.</p>



No.6/9, 1st Cross, Begur Road, Hongasandra, Bengaluru -560 068

Q: +91- 80 - 61754694; Fax: +91- 80 -61754699; www.theoxford.edu

e-mail: pharmacyprincipal@theoxford.edu; info@theoxford.edu;



Children's Education Society (Regd.)

The Oxford College of Pharmacy

(Recognised by the Govt. of Karnataka, Affiliated to Rajiv Gandhi University of Health Sciences, Karnataka;

Approved by Pharmacy Council of India, New Delhi)

Accredited by NAAC and International Accreditation Organization (IAO)

	The committee agreed to conduct an Administrative Academic Audit to evaluate the institution's academic standards and processes, identifying strengths and areas for improvement.	The committee agreed to conduct an Administrative Academic Audit to analyse the institution's academic standards and processes. IQAC members will evaluate and identify strengths and areas for improvement.	Administrative Academic Audit conduction was initiated to evaluate the strengths and areas to be improved.
	IQAC chairperson emphasized on extension activities, cultural and sports activities to be organized as per the scheduled.	The committee approved to organize extension, cultural, and sports activities as per the schedule emphasized by the IQAC chairperson.	IQAC recommended to organise all activities as per the schedule to the respective committees.

P. Padma

Chairperson

PRINCIPAL

The Oxford College Of Pharmacy
No 6/9, 1st Cross, Begur Road, Hongasandra
Bangalore - 560 068

Copy to:

1. Chairman
2. Member Secretary, IQAC
3. All HODs



No.6/9, 1st Cross, Begur Road, Hongasandra, Bengaluru -560 068
☎: +91- 80 - 61754694; Fax: +91- 80 -61754699; www.theoxford.edu
e-mail: pharmacyprincipal@theoxford.edu; info@theoxford.edu;



Children's Education Society (Regd.)

The Oxford College of Pharmacy

(Recognized by the Govt. of Karnataka, Affiliated to Rajiv Gandhi University of Health Science, Karnataka;

Approved by Pharmacy Council of India, New Delhi)

Accredited by NAAC and International Accreditation Organization (IAO)

Ref No: TOCP/25/IQAC/2020-21

22th March 2021

CIRCULAR

This is to inform all Deans, HOD's and IQAC members that 25th Internal Quality Assurance Cell (IQAC) meeting is scheduled on 26th March 2021 at 3:30 PM in the Smart Room, The Oxford College of Pharmacy, Bangalore. All members of the IQAC are requested to attend the meeting.

AGENDA

1. Review of 24th IQAC MOM and ATR
2. Discussion on academic related works.
3. NAAC related works.
4. Any other discussion with the permission of chair.

P. Padma
Chairperson

PRINCIPAL

The Oxford College Of Pharmacy
No 6/9, 1st Cross, Begur Road, Hongasandra
Bangalore - 560 068

Copy to:

1. Chairman
2. Member Secretary, IQAC
3. All HODs



No.6/9, 1st Cross, Begur Road, Hongasandra, Bengaluru -560 068
☎: +91- 80 - 61754694; Fax: +91- 80 -61754699; www.theoxford.edu
e-mail: pharmacyprincipal@theoxford.edu; info@theoxford.edu;



Children's Education Society (Regd.)

The Oxford College of Pharmacy

(Recognized by the Govt. of Karnataka, Affiliated to Rajiv Gandhi University of Health Science, Karnataka;

Approved by Pharmacy Council of India, New Delhi)

Accredited by NAAC and International Accreditation Organization (IAO)

IQAC MINUTES OF THE MEETING 2020-2021

Date: 26th March 2021

Time: 3:30 PM

AGENDA

1. Review of 24th IQAC MOM and ATR
2. Discussion on academic related works.
3. NAAC related works.
4. Any other discussion with the permission of chair.

COMMITTEE MEMBERS:

S.NO	NAME OF THE MEMBER	DESIGNATION	POST	SIGNATURE
1	DR. PADMAA M. PAARAKH	PRINCIPAL	CHAIRPERSON	P. Padma
2	DR GURU RAJ KULAKARNI	PROF. & HOD	MEMBER	Guru Raj
3	DR. S. JAIKUMAR	PROF. & HOD	MEMBER	S. Jai Kumar
4	DR G. PARTHASARATHY	PROF. & HOD	MEMBER	G. Parthasarathy
5	DR. JYOTI SHRIVASTAVA	PROF. & HOD	MEMBER	Jyoti
6	DR VIKRAM.T	ASST. PROFESSOR	MEMBER	Vikram
7	MRS. DIVYA S KUMAR	ASST. PROFESSOR	MEMBER	Divya
8	DR. JUVERIA BANU	ASST. PROFESSOR	MEMBER	Juveria Banu
9	DR. NAGALAKSHMI	ASST. PROFESSOR	MEMBER	Nagalakshmi
10	Mrs. ANJALI RAJ	ASST. PROFESSOR	MEMBER	Anjali
11	DR. RAMESH J.	LIBRARIAN	MEMBER	R. J.
12	MS. VINUTHA R	OFFICE ASSISTANT	MEMBER	Vinutha
13	Dr AMARNATH	MANAGEMENT REPRESENTATIVE	MEMBER	Amarnath
14	MR. M PRAVEEN	STUDENT	MEMBER	M. Praveen
15	MR. RAGHAVENDRA S	ALUMNI	MEMBER	R. S.
16	MR. PRAHALAD	STAKEHOLDER	MEMBER	P. R.
17	DR. M.D. KARVEKAR	EXTERNAL EXPERT	MEMBER	M. D. Karvekar



Children's Education Society (Regd.)

The Oxford College of Pharmacy

(Recognized by the Govt. of Karnataka, Affiliated to Rajiv Gandhi University of Health Science, Karnataka;

Approved by Pharmacy Council of India, New Delhi)

Accredited by NAAC and International Accreditation Organization (IAO)

IQAC Chairperson and the coordinators welcomed all members to the meeting

Agenda 1: Review of 24th MOM and ATR.

- IQAC Committee members discussed and analysed the 24th IQAC MOM and action taken report of previous IQAC 2020-21.
- Committee members suggested that all the ongoing activities should be completed in the defined timelines.

Resolution:

The committee members approved the MOM and action taken report of 24th IQAC 2020-21.

Agenda 2: Discussion on academic related works.

- The IQAC committee discussed the status of ongoing academic activities and the progress of syllabus completion.
- IQAC committee discussed in detail to plan the upcoming university exams, covering various aspects to ensure a smooth and efficient examination conduction.
- A discussion was also held to identify slow learners and advanced learners in order to implement strategies to improve overall academic results.

Resolution:

The IQAC committee discussed ongoing academic activities and syllabus completion progress. They also planned upcoming university exams comprehensively and addressed strategies for supporting both slow and advanced learners to improve overall academic results.

Agenda 3: NAAC related works.

- IQAC chairperson emphasized on preparation for the NAAC filing and documentation.
- The IQAC committee also discussed the status of data collection.
- The meeting also addressed the implementation of action plans derived from previous NAAC assessments to continuously improve institutional performance and meet accreditation requirements.



Children's Education Society (Regd.)

The Oxford College of Pharmacy

(Recognized by the Govt. of Karnataka, Affiliated to Rajiv Gandhi University of Health Science, Karnataka;

Approved by Pharmacy Council of India, New Delhi)

Accredited by NAAC and International Accreditation Organization (IAO)

Resolution:

The IQAC chairperson emphasized NAAC filing preparation, data collection status, and implementing action plans from previous assessments to enhance institutional performance and meet accreditation requirements.

Agenda 4: Any other discussion with the permission of chair.

Several important points were raised and discussed, including the implementation of student feedback mechanisms, infrastructure improvements and research methodology workshops.

Resolution:

The committee resolved to implement student feedback mechanisms, initiate infrastructure improvements, and organize research methodology workshops.

The meeting was ended with the vote of thanks to the chair.

P. Padma
Chairperson

Copy to:

1. Chairman
2. Member Secretary, IQAC
1. All HODs

PRINCIPAL

The Oxford College Of Pharmacy
No.6/9, 1st Cross, Begur Road, Hongasandra
Bangalore - 560 068



Children's Education Society (Regd.)

The Oxford College of Pharmacy

(Recognised by the Govt. of Karnataka, Affiliated to Rajiv Gandhi University of Health Sciences, Karnataka;

Approved by Pharmacy Council of India, New Delhi)

Accredited by NAAC and International Accreditation Organization (IAU)

ACTION TAKEN REPORT

Date of Meeting	Minutes of Meetings	Resolution	Action Taken
31/03/2021	The IQAC Committee members reviewed and analysed the 24 th IQAC MOM and the action taken report for the previous IQAC 2020-21. They emphasized that all ongoing activities should be completed within the defined timelines.	The committee members approved the MOM and action taken report of 24 th IQAC 2020-21.	The committee members approved the minutes of the meeting (MOM) and the action taken report.
	The IQAC Committee reviewed the status of ongoing academic activities and syllabus completion progress. They also planned the upcoming university exams to ensure smooth and efficient conduction. Additionally, they discussed to identify slow and advanced learners to implement strategies for improving overall academic results.	The IQAC committee discussed ongoing academic activities and syllabus completion progress. They also planned upcoming university exams comprehensively and addressed strategies for supporting both slow and advanced learners to improve overall academic results.	Syllabus completion status was checked by HODs and mentor-mentee system and remedial classes continued for strengthening the slow learners.
	The IQAC chairperson emphasized the preparation for the NAAC filing and documentation. The committee reviewed the status of data collection and	The IQAC chairperson emphasized NAAC filing preparation, data collection status, and implementing action plans from previous assessments to enhance	NAAC assessments were reviewed and revised to align with current institutional goals. Initiated to monitor the progress through periodic reviews, and necessary



No.6/9, 1st Cross, Begur Road, Hongasandra, Bengaluru -560 068

☎: +91- 80 - 61754694; Fax: +91- 80 -61754699; www.theoxford.edu

e-mail: pharmacyprincipal@theoxford.edu; info@theoxford.edu;



Children's Education Society (Regd.)

The Oxford College of Pharmacy

(Recognized by the Govt. of Karnataka, Affiliated to Rajiv Gandhi University of Health Science, Karnataka;

Approved by Pharmacy Council of India, New Delhi)

Accredited by NAAC and International Accreditation Organization (IAO)

	addressed the implementation of action plans from previous NAAC assessments to continuously improve institutional performance and meet accreditation requirements	institutional performance and meet accreditation requirements.	adjustments were made to ensure continuous improvement and compliance with accreditation requirements.
	Several important points were raised and discussed, including the implementation of student feedback mechanisms, infrastructure improvements and research methodology workshops.	The committee resolved to implement student feedback mechanisms, initiate infrastructure improvements, and organize research methodology workshops.	Feedback mechanism and research methodology workshop organization was recommended and implemented.

P. Padma
Chairperson

PRINCIPAL

The Oxford College of Pharmacy,
No.6/9, 1st Cross, Begur Road, Hongasandra
Bangalore - 560 068

Copy to:

1. Chairman
2. Member Secretary, IQAC
3. All HODs



No.6/9, 1st Cross, Begur Road, Hongasandra, Bengaluru -560 068
☎: +91- 80 - 61754694; Fax: +91- 80 -61754699; www.theoxford.edu
e-mail: pharmacyprincipal@theoxford.edu; info@theoxford.edu;